

**PORT OF MANCHESTER
MINUTES
May 9, 2011**

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 **Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioner James Strode, Commissioner Dan Fallstrom and Commissioner Steve Pedersen. Also present were Contract Administrator Dennis O'Connell, Attorney/Auditor Ron Thompson, and 10 guests.

2.0 **Approvals**

2.1 Regular meeting minutes for April 11, 2011

2.2 Vouchers 4523 through 4533 for the General Fund in the sum of \$2,129.65. Commissioner Fallstrom moved approval of the above. Commissioner Pedersen seconded the motion. Passed unanimously.

3.0 **Public Comments (Non-Agenda Items)**

None

4.0 **Bob Bow Memorial Flag Pole**

The Friends of the Manchester Library (FOML) have reviewed a proposal to remove and replace the existing flagpole in front of the library with a new pole and memorial stone. FOML are in favor of the project. It is hoped to have the project completed prior to the annual Salmon Bake. The Commissioners considered the proposal and heard remarks from the applicant. Commissioner Pedersen moved approval of the project. Commissioner Fallstrom seconded, and the motion passed unanimously.

5.0 **Storm Water Project Update**

Commissioner Pedersen reported that he has been in contact with County officials regarding the storm water renovation project, and they are still in the planning stage. The County will coordinate with the Port when it comes time to move forward. The County knows that the Port has no funds for the project, and that the Port will cooperate with the County in seeking any grant funds.

6.0 **Project Update**

6.1 Scope of Work Expansion – RCO Agreement 08-1895C. The Commissioners are considering whether the scope of work under the RCO Agreement should be expanded to include the North dock. This will be considered at a special meeting of the Board.

- 6.2 Dock Renovation – 7 bids were received for replacement of the South dock. Copies were given to the Commissioners to review. It was determined that the decision process should take place at a special meeting. Commissioner Strode stated that he felt it was very important to know that the successful bidder is known for its strength and will be around to honor a ten-year warrantee.
- 6.3 Park Lighting. It appears that approximately \$20,000 will be necessary to complete the lighting project.
- 6.4 Special Meeting for Proposal Review. The Commissioners set the date of May 23, 2011 at 6:00 PM at the Manchester Public Library for a review of the bids for the replacement of the South dock.

7.0 Port Advisory Committee Updates

Joe Guariz reported for the PAC and stated that the PAC supports the proposal for replacement of the South dock and the lighting project. The PAC is not in support of overnight parking at this time. The PAC did discuss the pros and cons of allowing outside vendors to use Port property, and is not taking a position at this time.

8.0 Miscellaneous

- 8.1 Financial Report. Contract Administrator O’Connell presented a written financial report. Ramp fees are coming in ahead of projections, and crab season is forthcoming.
- 8.2 Commissioner Comments. An application for a commercial use of Port property was discussed, and it was determined by consensus that the application should be denied due to concerns for damage to the boat ramp. Commissioner Fallstrom reported that he is working on a proposal to save gas tax money paid by boaters to be dedicated to the RCO.
- 8.3 Public Restroom. The hours of use will be changed to match the hours of day light. The restroom is being repainted to remove graffiti. There is a problem with the plumbing in the sink, which causes flooding. The Commissioners authorized the contractor to replace the faucet, and also the toilet with an electric eye system.

9.0 Future Meeting Dates

- 9.1 May 23, 2011, 6:00 PM – Special Meeting, Public Library.
- 9.2 June 13, 2011, 6:00 PM – Regular Meeting
- 9.3 July 11, 2011, 6:00 PM – Regular Meeting

10.0 Adjournment

On a motion duly made by Commissioner Fallstrom and seconded by Commissioner Strode the meeting was adjourned at 7:25 PM.

Ronald E. Thompson
Attorney/Auditor

James Strode
President