

**PORT OF MANCHESTER
MINUTES
June 13, 2011**

Manchester Library Meeting Room, 8067 E. Main Street

REGULAR MEETING

1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Pedersen. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 11 guests.

2.0 **Approvals**

2.1 All Ports Meeting minutes for April 18, 2011

2.2 Regular meeting minutes for May 9, 2011

2.3 Special meeting minutes for May 23, 2011

2.4 Vouchers 4534 through 4553 for the General Fund in the sum of \$6,356.75.

Commissioner Fallstrom moved approval of the above. Commissioner Pedersen seconded the motion. Passed unanimously.

3.0 **Public Comments (Non-Agenda Items)**

Past Commissioner Parks was present and stated that the hedge needs trimming. Blackstone Landscaping will be contacted to have them do this.

A representative of Celebrate Manchester was present to inquire whether the Port will sponsor the event. It is scheduled for August 27, 2011. There will be food, music and booths. A written scope of the project will be furnished to the Contract Administrator for the purpose of inquiring whether our insurance will cover this event.

4.0 **Towing Authorization and Parking Violation Update.**

There was discussion regarding what is to be done on second violations. The question is whether we can legally tow the vehicle or vessel after a second violation. A form letter should be prepared to warn violators. The Port attorney is to determine whether our current Resolution covers this question. (Resolution 04-10 does provide that after a first violation and warning of impoundment, the violator is subject to impoundment of the vehicle and/or vessel and a fine of not more than \$500, or both under Chapter 46.55 of the Revised Code of Washington.)

5.0 **Annual Coast Guard Safety Inspections – Saturday, July 9th.**

Bud Larson notified the Port in writing that there would again be a voluntary safety inspection of vessels at the Port on Saturday, July 9th, free of charge. No violations will be issued, and for those vessels passing inspections, a sticker will be issued. This was a most successful program last year.

6.0 **Puget Sound Anglers' Salmon Derby**

Commissioner Fallstrom announced the annual derby to be held on August 13, 2011, and stated that fish scales would be located on Port property for the event. It should bring many boaters to the Port facilities.

7.0 Post July 4th Clean-up

Our janitorial services contractor, Rusty's Cleaning will do the post July 4th clean-up for \$100.00. A donation will be provided to Celebrate Manchester as well.

8.0 Project Update.

8.1 Dock Replacement – Commissioner Strode stated that Marine Floats has given us their best bid, and will not go lower. The total for the replacement South dock is \$128954 including permits and taxes. There may still be an opportunity to replace the North dock with grant funds from RCO next year. Commissioner Pedersen stated that he would like some additional language placed in the contract with Marine Floats. This was discussed and agreed that this will be added to the contract. Commissioner Fallstrom moved to accept the bid and to approve the contract with Marine Floats with the changes. Commissioner Pedersen seconded. Passed unanimously

8.2 Park Lighting – The project is moving forward and should be complete by the end of July.

9.0 Port Advisory Committee Updates

There will be an extra dumpster for the July 4th celebration.

There was no PAC meeting last month.

There will be a PAC meeting on June 17th at 5:30 at the library.

10.0 Miscellaneous

10.1 Financial Report – Contract Administrator O'Connell furnished a written report through May 2011.

10.2 Commissioner Comments – Commissioner Fallstrom will represent the Ports in Olympia for the RCO State meeting.

Joe Guariz noted that the new flag pole and memorial is now present in front of the library.

11.0 Future Meeting Dates

11.1 June 17, 2011 – PAC Meeting

11.2 July 11, 2011 – Regular Meeting

11.3 August 8, 2011 – Regular Meeting

Ronald E. Thompson
Attorney/Auditor

James Strode
President