

**PORT OF MANCHESTER
MINUTES
December 13, 2010**

Special Location: 2081 E. Spring Street (Old Water District Office)

REGULAR MEETING

- 1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom, and Pedersen. Also present were Contract Administrator Fletcher, Attorney/Auditor Thompson, and 12 guests.
- 2.0 Approvals. (2.0 through 2.6)

Attorney Thompson read proposed Resolutions 1-11 (Appointing Attorney-Auditor), 2-11 (Election of Officers and 3-11 (Appointment of Contract Administrator). Commissioner Strode was nominated as President, Commissioner Fallstrom was nominated as Vice-President and Commissioner Pedersen was nominated as Secretary. The Commissioners then considered the minutes of Regular meeting of December 13, 2010 and the Special meeting of December 27, 2010, and the Approval of Vouchers 4470 through 4483. Commissioner Fallstrom moved approval of all the aforementioned and Commissioner Pedersen seconded. Motion carried unanimously.
- 3.0 Public Comments (Non-Agenda Items) None
- 4.0 South Dock Repairs & Future Projects – Thompson Pile Driving Co., Inc.

Paul Fritts from Thompson Pile Driving Company, Inc., was present to offer his evaluation as to what is necessary in the way of repairs to the South dock. He gave a synopsis of the nature of the problem, and possible solutions. The upshot of the problem is that the hinges between floats break with the ups and downs caused by rough water. Another problem is the tires filled with Styrofoam. They become loose and break away. He is suggesting replacing these tires with new floatation. He suggests that all this be done at the same time to save expense on bringing the big equipment in and out. He will furnish the Port with an estimate for these suggested repairs.

 - 4.1 Proposed Insurance Settlement – Paul Fritts stated that the piling that was damaged by the intruding vessel may not have to be replaced. Contract Administrator Fletcher reported that he felt the insurance company would offer ten percent more. Commissioner Fallstrom moved approval of a settlement in the sum of \$7728. Commissioner Pedersen seconded the motion. Unanimously passed.
- 5.0 Port Advisory Committee Updates

Commissioner Pedersen reported in behalf of the PAC. He stated that David Kimble had applied for a permit regarding the repairs due to erosion at Pomeroy Park. Contract Administrator Fletcher reported that we do not have a response from the RCO regarding grant funds as of yet. The estimated cost of Phase I is approximately \$12,000. There will be a meeting of the PAC on January 20th at Manchester Realty. Several issues will be discussed.
- 6.0 Parking Lot Expansion Update

- 6.1 Parking Lot Expansion Update: Sound Construction & Equipment, Inc. – Final Payment and Punch List Items. – We now have the punch list from County Public Works. Commissioner Fallstrom moved approval of final payment to Sound Construction subject to completion of the punch list items. Commissioner Pedersen seconded. Unanimously passed.
Commissioner Strode reported that the lighting of the new parking area should be completed by the end of next week.
- 7.0 Miscellaneous
- 7.1 2011 Facility Use Agreement – Friends of Manchester Library. – The form and requested hold harmless and proof of insurance has been filed and is approved.
- 7.2 Financial Report – Contract Administrator Fletcher reported on year end (2010) calculations. We have ended up the year with more than \$100,000 on deposit in our accounts. Almost \$16,000 has come in from ramp fees which are more than anticipated for less than a full year.
- 7.3 Commissioner Comments – Commissioner Fallstrom reported that the RCO may have funds to work with in 2011. He will be following legislative sessions. There may be an effort to consolidate the RCO and other agencies.
The Commissioners intend to attend the All-Ports meeting in Silverdale this month.
- 8.0 Future Meeting Dates
- 8.1 February 14, 2010, 6:00 PM – Regular Meeting - 2081 E. Spring Street
- 7.2 March 14, 2010, 6:00 PM – Regular Meeting – Place to be determined.
- 9.0 Adjournment. On a motion duly made by Commissioner Fallstrom and seconded by Commissioner Pedersen, the meeting was adjourned at 7:52 PM.

Ronald E. Thompson
Attorney/Auditor

James Strode
President