

**PORT OF MANCHESTER  
MINUTES  
July 12, 2010**

**REGULAR MEETING**

- 1.0 Call to Order. Port President Strode called the meeting to order at 6:00 PM. Commissioners Strode, Fallstrom, and Pedersen were present. Also present were Contract Administrator Fletcher, Attorney/Auditor Thompson, and 10 guests.
- 2.0 Approvals
  - 2.1 Approval of Minutes of the Regular meeting held on June 14, 2010.
  - 2.2 Approval of General Fund Vouchers 4376-4387; and Capital Projects Fund Vouchers 4388-4390, as required by RCW 42.74.

Commissioner Fallstrom moved to approve item 2.0. Seconded by Commissioner Pedersen, unanimously approved.

- 3.0 Public Comments.

Bud Larsen reported on the clean up after July 4 activities. There was a well-behaved crowd at the festivities and two dumpsters were filled. The Bremerton Power Squadron was here last Saturday inspecting some 75 vessels. About 20% had serious problems. One had no license. Questions were brought to the Commissioners' attention regarding commercial use of the facilities and how to enforce any prohibitions against commercial use. The Port attorney and Commissioners will give this further study and provide a plan to the PAC for consideration.
- 4.0 Parking Lot Expansion Project Contract.
  - 4.1 Pay Estimate No. 1. Contract Administrator Fletcher reported that the contractor was on another job for a few days, and will be finishing up soon. He hit a gas line and a water line and had to deal with that.
    - 4.1.1 Change Order No. 1. A change order was requested to export saturated soils and import suitable fill material due to poor soil conditions. Bannon Engineering along with a Geo-Tech Engineer visited the site and determined the course of action. Change Order No. 1 is in the sum of \$7,194.00
    - 4.1.2 Change Order No. 2. A second change order was requested from the contractor for a curtain drain and tightline due to soil conditions. Bannon Engineering along with a Geo-Tech Engineer determined the course of action. The Change Order also includes provisions for replacing streetlights. Change Order No. 2 is in the sum of \$9,740.00.

Commissioner Fallstrom moved to approve Change Orders No. 1 & 2. Commissioner Pedersen seconded, unanimously approved.

- 5.0 Community Groups
  - 5.1 Port Advisory Committee Updates. There will be a walk around of Port facilities on Thursday, July 15 commencing at 5:30 PM. The tour will start at the new site parking area. The PAC will look at options to light the parking areas. There was no PAC meeting in June. The committee is still working on plans for the South end Phase 1 restoration project. The committee is considering a recommendation to acquire additional property with funds provided through available grants.

6.0 Miscellaneous

- 6.1 Financial Report. Contract Administrator submitted the financial report updated through June to the Commissioners. The RCO is making payment to the Port on a monthly basis.
- 6.2 Commissioner Comments. Commissioner Fallstrom is serving on the County Shorelines Master Plan committee in behalf of the Kitsap County Ports. The meetings have become contentious because of the disputes between property owners and the public that seeks to restrict development.

7.0 Future Meeting Dates

- 7.1 July 19, 2010, 7:00 PM. – Kitsap County All Ports meeting
- 7.2 August 9, 2010, 6:00 PM – Regular Meeting, Manchester Library
- 7.3 September 13, 2010, 6:00 PM – Regular Meeting, Manchester Library

- 10.0 Adjournment. On a motion duly made by Commissioner Pedersen and seconded by Commissioner Fallstrom, the meeting adjourned at 7:46 PM.

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Ronald E. Thompson  
Attorney/Auditor

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James Strode  
President