

**PORT OF MANCHESTER  
MINUTES  
January 11, 2010**

**REGULAR MEETING**

- 1.0 **Call to Order.** Board-President Strode called the meeting to order at 6:00 PM. In attendance were Commissioners Strode, Fallstrom, and Pedersen, Contract Administrator Alan Fletcher, Attorney Thompson, and 14 guests.
- 2.0 **Oath of Office.** Attorney/Auditor Ronald Thompson administered the oath of office to James E. Strode, Commissioner.
- 3.0\* **Approvals**
  - 3.1 **Resolution No. 1-10.** Appointing Ronald E. Thompson as Attorney Auditor for the year 2010.
  - 3.2. **Resolution No. 2-10.** Electing James E. Strode as President, Daniel Fallstrom as Vice-President and Steve Pedersen as Secretary of the Commissioners of the Port for the year 2010.
  - 3.3 **Resolution No. 3-10.** Appointing Alan Fletcher, or designee, as Contract Administrator for the year 2010.
  - 3.4 **Approval of Minutes.** The minutes of the Regular meeting held on December 14, 2009 were submitted for approval.
  - 3.5 **Approval of Vouchers.** Vouchers numbered 4283, 4294-4304, totaling \$2,968.13, were approved for payment as Certified and Audited by the Auditing Officer pursuant to RCW 42.24.

Commissioner Pedersen to approve Resolutions 1-10, 2-10, 3-10, December 14 Meeting Minutes, and the Vouchers as presented, seconded by Commissioner Fallstrom. **The motion passed unanimously.**

- 4.0 **Public Hearing – Establishment of Launch Fees and Penalties.**
  - 4.1\* Resolution 4-10 Establishing Launch Fees and Penalties for Non-payment. The Port attorney read proposed Resolution 4-10. A public hearing was held and comments were heard from the attending public. Some thought the fees were too high for residents and could be more for non-residents. Several citizens spoke out in favor of the proposed Resolution. After hearing all those that expressed a desire to be heard, it was moved by Commissioner Fallstrom and Seconded by Commissioner Pedersen to approve the Resolution as submitted. **The motion passed unanimously.**
- 5.0 **Public Comments (Non-Agenda Items).** There were no public comments on non-agenda items.

6.0 **Facilities Update.**

6.1 **Parking Project.** Contract Administrator Fletcher discussed lighting of the parking area and the purpose of matching future lighting of the adjacent condominium project. There is a good possibility that the RCO will pay 75% of the cost for lights included in the project area. The parking plan is before the County officials for their approval. Bud Larsen expressed that an irrigation system should be included for watering green areas and that piping should be included for stubbed wiring and lighting.

7.0 **Port Advisory Committee Updates.** Commissioner Pedersen stated that the PAC is now attempting to focus on fewer projects. They are looking at financing options, including possible annexation of adjoining precincts. There is ongoing discussion of the new parking project. There is question whether another Port appreciation day should be scheduled. Also being considered is whether the Port should sponsor a movie night. The next meeting of the PAC is scheduled for January 21 at 5:30 PM at the library.

8.0 **Miscellaneous.**

8.1 **Financial Report.** The financial report, as submitted by Fletcher, was approved.

8.2 **Commissioner Comments.** Commissioner Fallstrom reported that he had been to the legislative sessions in Olympia and that funds might be available through the Department of Commerce. A question was brought up by Bud Larsen regarding the commercial use of Port facilities. Attorney Thompson will research the question and report back.

8.2.1 Proposal to move April meeting. After discussion, it was resolved not to move the meeting place unless the room is not available, and if that is the case, then the meeting place should be at the offices of the Manchester Water District.

9.0 **Future Meeting Dates**

9.1 February 8, 2010, 6:00 PM –Regular meeting and Public Hearing.

9.2 March 8, 2010, 6:00 PM – Regular meeting.

9.3 April 2010. To be discussed at a future meeting.

10.0\* **Adjournment.** On a motion duly made and seconded, the meeting was adjourned at 7:25 PM.

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Ronald E. Thompson  
Attorney/Auditor

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James Strode  
President