

PORT OF MANCHESTER
MINUTES
March 8, 2010

REGULAR MEETING

- 1.0 Call to Order. Board President Strode called the meeting to order at 6:00 PM. Commissioners Strode, Fallstrom, and Pedersen were present. Also present were Contract Administrator Fletcher, Attorney/Auditor Thompson, and 15 guests.
- 2.0 Approvals
 - 2.1 The Regular Meeting Minutes of February 8, 2010, were approved.
 - 2.2 The Special Meeting Minutes of February 19, 2010, were approved.
 - 2.3 Vouchers 4306 - 4319 in the sum of \$5,518.54, were approved.
- 3.0 Public Meeting – VFW Memorial Wall. Ted Street, Sgt Maj (Ret), Commander of District 4, Washington VFW was present to further explain the plans for a Memorial Wall. The plans have been revised and submitted to the County for the necessary permitting. The proposed wall is not in the County easement, being over 30 feet from the centerline. No action was taken pending a public hearing in April and County permit being issued.
- 4.0 Pubic Comments (Non-Agenda Items). There was no public comment.
- 5.0 Facilities and Projects Updates
 - 5.1 Parking Project. Contract Administrator Fletcher reported that the County Planning staff has recommended approval of the project for a Substantial Development Permit with conditions that are acceptable. The proposal is scheduled for a hearing on April 11, 2010 at 10 AM in the County Commissioners' chambers.
 - 5.2 Ramp Fees. Contract Administrator Fletcher reported that a newsletter has been developed and circulated throughout the District. In addition, a banner has been put in place as well as signage. The pay envelopes, passes, and window hangers are all being prepared in anticipation of the commencement date of April 1.
 - 5.3 Financing. A special meeting of the Commissioners was held on February 19 with our former bond underwriters, Martin Nelson. There is a proposal to refinance the remainder of our outstanding bonds and to obtain additional funds to pay off our line of credit with the bank and other necessary expense of the parking project including bond fees. There is a possibility that the Port could obtain an AA rating because of the history of our prior bonding and payments. It was decided that we should go ahead with the necessary application to obtain a bond rating.

- 6.0 Community Groups
 - 6.1 Friends of the Manchester Library. Volunteers are doing outside improvements to the grounds surrounding the library.
 - 6.2 Port Advisory Updates. Commissioner Pedersen presented a history outline of the accomplishments of the PAC for new attendees. There are a number of things happening with volunteer assistance. Dave Kimble gave a report on what is necessary for an application for a Substantial Development Permit for erosion protection. If protection is not accomplished soon, there is a probability that erosion will take out the South dock ramp area in the near future. Mr. Kimble will continue with his volunteer study and planning.

- 7.0 Miscellaneous.
 - 7.1 Financial Report. Contract Administrator Fletcher announced that the sum of \$10,000 has been received from the RCO and is included in the financial report.
 - 7.2 Commissioner Comments. Commissioner Strode stated that an assessment is needed as to what should be done to keep the South dock working and open as long as possible. Hinges will need to be replaced at low tide.
 - 7.3 Landscape Contract. Contract Administrator Fletcher reported that steps are being taken to advertise a call for bids to obtain a landscape contractor to replace Northwest Landscaping.

- 8.0 Future Meeting Dates
 - 8.1 April 12, 2010 – Regular meeting date, Water District office
 - 8.2 May 10, 2010 – Regular meeting date, Manchester Library

- 9.0 Adjournment. On a motion duly made and seconded, the meeting was adjourned at 7:18 PM.

Ronald E. Thompson
Attorney/Auditor

James Strode
President