

PORT OF MANCHESTER
MINUTES
October 12, 2009

REGULAR MEETING

- 1.0 **Call to Order.** Board President Strode called the meeting to order at 6:00 PM. In attendance were Commissioners Strode, Fallstrom, and Pedersen, Contract Administrator Alan Fletcher, Attorney Thompson, and five guests.
- 2.0 **Approvals**
 - 2.1 **Minutes of the September 14, 2009** were approved.
 - 2.2 **Vouchers #4254 – 4264** were approved for payment in the total sum of \$3,458.49.
- 3.0 **Public Comments (Non-Agenda Items)**
 - 3.1 **Wall of Honor.** The VFW is planning to construct an honor wall next spring. They will go through the Port PAC with their plans. They will be selling bricks for the wall. There is a question of moving a tree that may be in the way of the wall.
 - 3.2 **Restroom Maintenance.** Robert Parks questioned whether the Port is paying too much for restroom maintenance and whether the custodian needs to be licensed and bonded. The Port attorney responded that it is good business sense to require that this activity be licensed and bonded. An additional question is whether the contract should go back to competitive bid at the end of this year.
- 4.0 **Parking Facility Project Update**
 - 4.1 **Volunteer Services Agreement – The Friends of the Manchester Library.** The provisions of the agreement for volunteer services between the Port and volunteers from the Friends of the Manchester Library were reviewed. After discussion, Commissioner Fallstrom moved and Commissioner Peterson seconded a motion to approve the agreement. Motion passed.
- 5.0 **Port Advisory Committee Updates**
 - 5.1 **Boating Launch Fees.** Commissioner Pedersen reported that there appeared to be clear consensus that the Port should be charging for boat launches. There remains a question as to the level of enforcement and the best way to encourage compliance. There are details to be worked out, and it might be trial and error for a period. Commissioners Strode noted that he preferred a flat fee for all users, prior to consideration of an annual pass. Commissioners Pedersen and Fallstrom were looking forward to getting a program implemented in early 2010. Also, that his goal is to raise revenues for O & M. PAC will be coming to the Port with a recommendation.
 - 5.2 **Other Items.** There will be a work party on October 31. There is a need for beauty bark. A backhoe is available.

6.0 **Financial Report**

6.1 **FY 2010 Preliminary Budget.** The proposed budget for FY2010 was reviewed with a couple minor revisions. It will be presented for adoption at a public hearing to be held at the November meeting,

7.0 **Miscellaneous**

7.1 **Grant Update & Project Status.** The project is on schedule. It is anticipated that the additional parking area will be open about June 2010.

7.2 **Commissioner Comments.** Commissioner Fallstrom reported that he attended a meeting concerning the Shoreline Management Act in behalf of the Port. It was observed that there might be some changes in the act that will lessen the distances and some stringent requirements. Commissioner Pedersen stated that the PAC would be studying whether it would be advisable to annex three or four precincts to the Port. In addition, the PAC will be considering whether the Port will be sponsoring some activities or things of interest such as outdoor movies or concerts.

8.0 **Future Meeting Dates**

8.1 **November 9, 2009, 6:00 PM** – Public Hearing on FY 2010 Budget & Regular Meeting.

8.2 **December 14, 2009, 6:00 PM** –Regular Meeting.

9.0 **Adjournment.** On a motion duly made and seconded, the meeting was adjourned at 7:38 PM.

James Strobe
President

Ronald E. Thompson
Attorney/Auditor