

**MINUTES**  
**PORT OF MANCHESTER**  
May 11, 2009

- 1.0 CALL TO ORDER** – Port President Strode called the meeting to order at 6:00 PM. In attendance were Commissioners Strode, Fallstrom, and Pedersen, Contract Administrator Alan Fletcher, Attorney Thompson and 12 guests.
- 2.0 APPROVAL OF MINUTES:** The minutes of the Regular Meeting of April 20, 2009 were approved.
- 3.0 APPROVAL OF VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24** – Vouchers 4190 through 4199 were approved for payment.
- 3.1 **Financial Report.** The financial report was reviewed and approved.
- 4.0 PUBLIC COMMENTS (Non-Agenda Items):** A hold harmless letter submitted by VFW 2669 for use of Port property was approved.
- 5.0 INCREASING PORT REVENUES – PUBLIC DISCUSSION:** There was considerable discussion concerning the need for increasing Port Revenues to purchase adjoining land. Chair Strode stated that at this time the thought was to purchase land only, away from the water, but contiguous to Port properties. The land may be used for additional parking, library expansion, community center, and/or other public uses and private uses. Discussion then centered on possibility annexing adjacent precincts as a method of increasing revenues. Commissioner Pedersen explained the annexation process and outlined the consensus of the advisory committee. He stated that if the Port does nothing to increase revenues that the current budget would be consumed by operations & maintenance. There are definite needs for more Port facilities, but no extra money. The Port has never raised its levy amount and has done a masterful job of managing its money; however, the time has come to increase revenues to meet the public's expectations for more services.
- 6.0 GRANT UPDATE:** Chair Strode reported that the Daniels Loop property purchased closed and it now owned by the Port. Bannon Engineering, Inc. has scheduled the property surveyed and is working on the preliminary plans for the parking lot project. We hope to have a drawing ready for the June meeting.
- 7.0 PORT ADVISORY & SIGN COMMITTEE UPDATES**  
Wanda Larsen announced the next meeting of the PAC is on May 21, 2009. The PAC is making up a list of accomplishments and projects to be done. There is now almost enough money to pay the costs of the sign in full. This should be done prior to the June meeting. The Manchester Water District is contributing by paying for the costs of installation. Commissioner Pedersen commended the PAC members for their accomplishments over the past year. The PAC is preparing a newsletter and a brochure at no cost to the Port.

The PAC is also working on clean up after the July 4<sup>th</sup> celebration. An extra dumpster will be in place. The Friends of the Library and the PAC will locate clean-up personnel with a budget of \$250.

There followed discussion concerning the voluntary contribution box. There have been 130 launches and only \$3.38 in the box. There will be further study on this project to determine whether a mandatory charge will be made, or whether the project will be abandoned, or some other solution. The costs to the Port District must be considered in this determination. Commissioner Pedersen reported that the beautification of the bank has been accomplished. He is studying a proposal to create a path for access to the beach by the kayaking community. There was a group of about thirty out last Sunday.

**8.0 MISCELLANEOUS**

- 8.1 Memorial Park Flagpole. The Memorial Park lighted flagpole has been set in place and is working. It is self-lighted so that a flag can be flown at all times, day and night.
- 8.2 Parking Lot Pathway. Commissioner Pedersen is studying this proposal with the PAC and will coordinate with the Condominium owner when appropriate.
- 8.3 Commissioner Comments. Commissioner Strode will meet with the appropriate County officials to determine how cooperation between the Port and the County might be assured regarding the outfall. Bud Larsen will be available to assist. The objective is to determine whether the Port can partner with the County concerning this project.

**9.0 FUTURE DATES:**

- 9.1 June 8, 2009, 6:00 PM – Regular meeting.
- 9.2 July 13, 2009, 6:00 PM – Regular meeting.
- 9.3 May 21, 2009, 5:30 PM – PAC meeting

**10.0 ADJOURNMENT** – There being no further business the meeting was adjourned at approximately 7:50 PM.

---

Ronald E. Thompson  
Attorney/Auditor

---

James E. Strode  
President