

# MINUTES

## PORT OF MANCHESTER

March 9, 2009

### PRESENT:

Commissioners Strode, Fallstrom, and Pedersen, Contract Administrator Alan Fletcher; Attorney Thompson and 18 guests.

**1.0 CALL TO ORDER** – Board President Strode called the meeting to order at 6:05 PM.

**2.0 APPROVAL OF MINUTES:**

The minutes of the Regular Meeting of February 9, 2009 were approved.

**3.0 APPROVAL OF VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24** –Vouchers 4166 through 4178 were approved for payment. A copy of this voucher approval is attached to these minutes.

**4.0 PUBLIC COMMENTS**

Mr. David Denniston was present and discussed the issue as to whether a larger sign could be placed on the beach on the South boundary of Pomeroy Park advising users of Park facilities that the property to the South is private property. A question was raised by the Commissioners as to why Mr. Denniston does not install his own sign. Commissioner Strode will investigate and report.

**5.0 GRANT APPLICATION UPDATE**

**5.1 Property Purchase.** Additional studies, including an environmental assessment have been done or are under way. The tribes have an opportunity to comment. We are continuing to work on the timeline of RCO, who is very cooperative. The worst scenario for the Port's 25% is approximately \$180,000, which can be lower depending on in kind contributions and other contributions.

**5.2 Press Release.** A press release will be circulated for publication after the Port has taken possession of the property.

**5.3 Next Steps.** The Port's average annual expenses are about \$90,000 with income of around \$92,000. There is a definite need to find financing for the Port to pay its 25% share and maintain current services. A bank loan will eat up the reserves. There was considerable discussion regarding the question of how to finance the expansion of the Port. If a vote of the people is used, it must be ready to put on the ballot in July. Other suggestions included forming an IDD and levying a tax, thereby eliminating the cost of a ballot measure. The Port Advisory Committee continues to meet monthly to assist the Port in coming up with a viable plan for Port expansion.

**6.0 PORT ADVISORY & SIGN COMMITTEE MEETING UPDATES**

**6.1 Sign Policy.** About \$700 additional needs to be raised from the community to pay for the costs of the sign. A raffle is being proposed.

- 6.2 **Mission Policy.** The proposal for a statement of vision, mission and values was considered. After discussion, it was moved, seconded and passed to adopt the vision, mission and value statements as furnished by the Port Advisory committee. A true copy is attached to these minutes
- 6.3 **Slogan.** Action regarding a possible Port slogan was continued to the April meeting.
- 6.4 **Other.** Proposed Resolution 4-09 was discussed regarding rules concerning access to Port public records. On Motion duly made and seconded, Resolution 4-09 was adopted by the Port.

**7.0 MISCELLANEOUS**

- 7.1 **Financial Report.** The financial report as submitted by Alan Fletcher, Contract Administrator was approved subject to audit.
- 7.2 **Commissioner Comments.** Our insurance broker has issued a certificate of insurance to the South Kitsap School District. After discussion, it was decided to move the April meeting to April 20, 2009, at the Manchester library rather than at the Manchester Elementary School. Notice will be given to the Port Orchard Independent

**8.0 FUTURE MEETING DATES**

- 8.1 April 20, 2009 regular meeting at Manchester library.
- 8.2 May 11, 2009 regular meeting.

- 9.0 **ADJOURNMENT** – There being no further business the meeting was adjourned at approximately 8:10 PM.

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Ronald E. Thompson  
Attorney/Auditor

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James Strode  
President