

**PORT OF MANCHESTER**  
**MINUTES**

June 8, 2009

**REGULAR MEETING**

- 1.0 **CALL TO ORDER.** Board-President Strode called the meeting to order at 6:00 PM. In attendance were Commissioners Strode, Fallstrom, and Pedersen, Contract Administrator Alan Fletcher, Attorney Thompson, and 12 guests.
- 2.0 **APPROVAL OF MINUTES.** The minutes of the Regular Meeting of May 11, 2009 were approved.
- 3.0 **APPROVAL OF VOUCHERS AUDITED AND CERTIFIED BY THE AUDITING OFFICER AS REQUIRED BY RCW 42.24.** Vouchers 4200 - 4212 were approved for payment.
  - 3.1 **Financial Report.** The financial report as submitted by Contract Administrator Alan Fletcher was approved.
  - 3.2 **Department of Fish & Wildlife Payment.** A payment in the sum of \$4229.68 was approved toward the most recent billing from the Department of Fish & Wildlife. Commissioner Fallstrom stated that he has been in touch with State Representative Angel who might come to our assistance in the event that this payment does not end our financial requirements for this improvement.
- 4.0 **PUBLIC COMMENTS (Non-Agenda Items):**

The Friends of the Library will be holding their annual salmon bake on the upper parking lot on June 21. A hold harmless agreement has already been filed, as well as an insurance certificate. Portions of the parking area will be used prior to June 21 to set up. Bud Larsen stated that he had painted the bull rail. Wanda Larsen stated that she had authored a list of PAC achievements. A copy of this list is attached to these minutes. She and Bud are commended for their continued volunteer effort in behalf of the Port. A Port brochure has been published and was circulated at the meeting. It gives an overview of the Port; copies will be distributed at the salmon bake. The cost of this brochure is mostly donated. The neighbor to the South was present and wishes to install a permanent "No Trespassing" sign on the boundary between his neighbor's property and the Port property.
- 5.0 **INCREASING PORT REVENUES – PUBLIC DISCUSSION:**
  - 5.1 **Levy Lift.** A letter has been received from David Thompson, bond counsel for the Port regarding the laws relative to forming an Industrial Development District (IDD). This is an option available to the Port to increase revenue without a vote of the people.
  - 5.2 **Annexation.** Commissioner Fallstrom stated there a three precinct adjacent to existing Port boundaries that are not attached to a Port District. A petition for annexation can be circulated under State law to place a measure on the ballot to determine whether this area wishes to be attached to the Port.

**6.0 GRANT UPDATE:** Chair Strode stated that the Port is proceeding with the acquisition of the additional land for parking, and that the project is on schedule.

**7.0 PORT ADVISORY & SIGN COMMITTEE UPDATES**

**7.1 July 4 Cleanup.** The sum of \$250 has been authorized for clean up after July 4 activities. The Friends of the Library are in charge of this project. A motion was made to increase the cleanup sum to \$300. Seconded and passed.

**7.2 Bremerton Power & Sail Squadron – Voluntary Marine Inspections.** Representatives of the Coast Guard are scheduled to be present to do safety inspections at no cost to the Port.

**7.3 Community Entry Sign.** The sign has been installed. Thank yous need to be transmitted to those who donated for the costs of the sign. There is still a small balance, but enough is coming in to offset this amount.

**8.0 MISCELLANEOUS**

**8.1 Commissioner Comments.** A boat owner has been using Port facilities for a commercial operation. The Port may consider imposing a commercial fishing fee for future harvests.

**9.0 FUTURE DATES:**

**9.1** July 13, 2009, 6:00 PM. Regular meeting.

**9.2** August 10, 2009, 6:00 PM. Regular meeting

**11.0 ADJOURNMENT** – There being no further business the meeting was adjourned at approximately 7:55 PM.

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Ronald E. Thompson  
Attorney/Auditor

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James Strode  
President