

PORT OF MANCHESTER
MINUTES
December 14, 2009

REGULAR MEETING

- 1.0 **Call to Order.** Board President Strode called the meeting to order at 6:02 PM. In attendance were Commissioners Strode, Fallstrom, and Pedersen, Dennis O'Connell, Attorney Thompson, and seven guests. Agenda items were resequenced according to order presented.

- 2.0 **Approvals**
 - 2.1 **November 9, 2009 Regular Meeting Minutes.** The minutes for the November 2009 regular meeting were approved.
 - 2.2 **Approval of Vouchers.** Vouchers 4281-4293, plus election costs in the sum of \$2,222.46 was approved in the total sum of \$7,780.91. Voucher 4283 was held, pending an invoice.

- 3.0 **Public Comments (Non-Agenda Items)**
 - 3.1 **Manchester Sign.** Volunteers sprayed the area around the Manchester sign to prevent weeds from growing. An unauthorized sign had been placed alongside and it was removed.
 - 3.2 **Grants availability.** Commissioner Fallstrom reported that grants are available to the Manchester library for improvements.

- 4.0 **Port Advisory Committee Updates**
 - 4.1 **Planting.** Commissioner Pedersen reported that the October planting project was a real success. He thanked all those who participated.
 - 4.2 **Annexation.** Commissioner Pedersen reported that the PAC is looking in to the possibility of annexing additional precincts to the Port.
 - 4.3 **Boat Launch Fees.** The Port attorney reported that the proposed Resolution adopting a fee schedule and penalties for boat launching will require a public hearing, and that notice of the hearing will have to be published. The attorney will prepare a proposed Resolution and the Notice of the hearing to be held at the regular January meeting.
 - 4.4 **Commercial Use of Dock.** It was reported that the dock is being used for commercial purposes by loading and offloading geoduck.

- 5.0 **Facilities Update**
 - 5.1 **Parking Lot Expansion Project.** Commissioner Strode displayed the plot plan prepared by our Engineers showing the improvement plan for the additional parking, access, lighting, etc. It is anticipated that the project will be completed within budget.

6.0 Miscellaneous

- 6.1 **Future Grants.** Commissioner Fallstrom reported that it is anticipated that grants will be limited in 2010 because of the States budget shortfall.
- 6.2 **VA Project.** It was reported that the local VA Post is selling bricks for a memorial wall to be located on Port property. There was question whether it is legal for the Port to devote any portion of Port lands for a memorial. The attorney responded that a memorial might very well be categorized as a public purpose and therefore would be allowed. The VA will have to submit their proposal to the Port for approval before going ahead with the project.
- 6.3 **Dock repairs.** Dennis O'Connell reported that he had replaced a pin on a float and had repaired a frozen pipe.
- 6.4 **Commission Comments.** In response to comments from the audience, all three commissioners reiterated that the parking lot expansion and proposed launch fees are separate and distinct projects. The parking lot expansion addresses a long recognized need for additional parking, while the proposed launch fees are a direct response to public input urging the implementation of a user fee for the facility. Commissioner Pedersen asked the Port attorney to send him a copy of the applicable laws and prior work done regarding annexation of additional adjoining precincts.

7.0 Future Meeting Dates

- 7.1 **January 11, 2010, 6:00 PM** –Regular meeting and Public Hearing.
- 7.2 **February 8, 2010, 6:00 PM** – Regular meeting.

- 8.0 **Adjournment.** On a motion duly made and seconded, the meeting was adjourned at 7:15 PM.

Ronald E. Thompson
Attorney/Auditor

James Strode
President