

MINUTES

PORT OF MANCHESTER

June 9, 2008

PRESENT:

Commissioners Strobe, Fallstrom and Pedersen, Contract Administrator Alan Fletcher; Attorney Thompson and 6 guests.

MINUTES:

The minutes of the May 2008 meeting were approved.
The minutes of a special meeting held on May 30, 2008 were approved.

VOUCHERS:

Commissioner Pedersen moved and Commissioner Fallstrom seconded to approve payment of the vouchers submitted by the Contract Administrator.

PUBLIC COMMENTS:

Bud Larsen reported that the door to the public restroom is not closing properly - it does not lock. It was decided to leave the door unlocked during the summer boating season.

A public survey was done on June 1st. 41 people were contacted. Three out of four live outside Port boundaries. Parking was the first concern. The plan is to do three more days of survey with different weather and conditions once a month.

OLD BUSINESS:

- 1) After discussion, Commissioner Pedersen moved and Commissioner Fallstrom seconded to approve a storm system maintenance agreement with A-1 Services for annual service. Passed.
- 2) Commissioner Strobe reported that he had received an estimate from our landscaper, Northwest Landscape Management for shrubbery and landscaping. After discussion Commissioner Pedersen moved to table, and Commissioner Fallstrom seconded. Passed. It is felt that much of this can be done through a volunteer effort, and that this would be to our credit when seeking a grant.
- 3) Our grant writers, Grant Solutions have prepared a power point presentation for us in seeking grants. The Commissioners and grant writers went to a preliminary presentation and our request was well received. This was a warm-up. The final presentation will be in about 60 days. Resolutions 4-08, 5-08 and 6-08 were presented for adoption in seeking grants. Commissioner Fallstrom moved and Commissioner Pedersen seconded to adopt the resolutions. Passed.

- 4) There was discussion on the subject of acquiring adjacent property. Commissioner Pedersen will inquire as to whether we should obtain an appraisal and will bring his information to the next meeting.
- 5) Commissioner Pedersen led discussion on the formation of a citizens advisory committee. He reported that a meeting date would be set within the next month for the inaugural meeting
- 6) Alan Fletcher reported that the financial report is still current from last month.

NEW BUSINESS

- 1) It was decided that we should increase pick-up services by Brem-Air during the summer months. Commissioner Strode will contact them.
- 2) Commissioner Pedersen reported that he has people scheduled to accomplish clean up after the July 4th holiday.
- 3) Commissioner Pedersen is looking in to putting a sign in place for direction to the Port.
- 4) Commissioner Fallstrom will attend the June 18th meeting of RCO in Tukwila.

BILLS PRESENTED FOR PAYMENT:

4059	Puget Sound Energy	\$ 74.23
4060	Kitsap County Public Works	50.21
4061	Brem-Air Disposal, Inc	166.16
4062	Manchester Water District	770.21
4063	Northwest Landscape Management	405.00
4064	Rusty's Cleaning	725.91
4065	James Strode	270.00
4066	Dan Fallstrom	333.85
4067	Steve Pedersen	270.00
4068	Ronald E. Thompson	390.00
4069	Silverdale Plumbing	248.15
4070	A-1 Services, Inc.	800.00
4071	Grant Solutions	<u>300.00</u>
	TOTAL	<u>\$4,803.72</u>

On motion duly made and seconded, payment of the above bills was authorized and directed

ADJOURNMENT:

There being no further business, the meeting was adjourned.

Ronald E. Thompson
Attorney/Auditor

James E. Strode
President